

**BROMSGROVE DISTRICT COUNCIL**

**MEETING OF THE PERFORMANCE MANAGEMENT BOARD**

**MONDAY, 17TH MAY 2010 AT 6.00 P.M.**

PRESENT: Councillors Mrs. M. Bunker, S. R. Colella, Mrs. A. E. Doyle,  
Mrs. J. M. L. A. Griffiths, Ms. H. J. Jones (during Minute No's 1/10 to 8/10)  
and C. B. Taylor

Observers: Councillor L. J. Turner

Officers: Mr. H. Bennett and Ms. A. Scarce

1/10 **ELECTION OF CHAIRMAN**

**RESOLVED** that Councillor C. B. Taylor be elected Chairman of the Board for the ensuing municipal year.

2/10 **ELECTION OF VICE-CHAIRMAN**

**RESOLVED** that Councillor Mrs. M. Bunker be elected Vice-Chairman of the Board for the ensuing municipal year.

3/10 **APOLOGIES FOR ABSENCE**

There were no apologies for absence. It was noted that a nomination to the Board had not yet been received from the Labour Group.

4/10 **DECLARATIONS OF INTEREST**

No declarations of interest were received.

5/10 **MINUTES**

The minutes of the meeting of the Performance Management Board held on 19th April 2010 were submitted.

Members were advised by the Director of Policy, Performance and Partnerships (PPP) that officers would be made aware of the Lean Systems process (as noted in Minute No. 95/09) at the Management Forum, which would be held shortly.

**RESOLVED** that the minutes be approved as a correct record.

6/10     **PERFORMANCE REPORT (MARCH 2010)**

The Board considered the Performance Report for March 2010. Members noted that there was a 9% decrease in the percentage of performance indicators that had met their target at the year end. After discussion it was agreed that the Director of PPP would investigate this and include his findings in the Performance Report for the Board meeting on 14th June 2010.

The Board gave particular consideration to the Dolphin Centre usage which had been highlighted as an area of potential concern in the report. The Director of PPP confirmed that the management of the Dolphin Centre had been transferred to the Leisure Trust with effect from 1st April 2010 and Members agreed that it would be useful to receive further information on performance indicators, pre and post handover. After further discussion it was agreed that the Head of Leisure and Cultural Services, together with the Portfolio Holder for Community Services be invited to a future meeting of the Board, to provide a report and feedback on this item.

Members shared their concern over the total value of Housing Benefit overpayments outstanding at the start of the quarter. After discussion it was agreed that the Director of PPP would provide a more detailed explanation of this item together with a comparative figure for the previous year, in the Performance Report for the Board meeting on 14th June 2010.

The Board discussed item SC4, Sports Development Usage and were advised that a review of Sports Development had been included in the Scrutiny Board Work Programme and the Scrutiny Board would receive an initial report from the Head of Leisure and Cultural Services in the autumn.

The Director of PPP confirmed that the Head of Environmental Services and the Portfolio Holder for Community Services would be asked to provide a Lessons Learnt Report in respect of the implementation of the new recycling arrangements for presentation to the Board meeting to be held on 14th June 2010.

**RESOLVED:**

- (a) that it be noted that 49% of performance indicators are stable or improving;
- (b) that it be noted that 69% of performance indicators that have a target have met their target at the year end (compared to 78% in 2008/09);
- (c) that the performance figures for March 2010 as set out in Appendix 2 are noted;
- (d) that the particular areas of improvement as summarised in section 4.2 are noted; and
- (e) that the performance indicators of particular concern as set out in section 4.3 are noted.

7/10 **IMPROVEMENT PLAN EXCEPTION REPORT (MARCH 2010)**

The Board considered the Improvement Plan Exception Report for March 2010 and discussed the following items in more detail:

- Progress made in the Council's move from a "fair" to an "excellent" Council.
- The Budget Jury which would be reinstated this year.
- Bromsgrove Way training – which had been suspended due to a revised approach being put forward.
- Employee health and wellbeing programme
- Planning and in particular Ref. 13.2.3 Receive and respond to RSS2 Proposed Changes and the delay that had taken place in publishing the changes.

The Board also discussed Ref. 1.5 the Railway Station and were informed that representatives from both Worcestershire County Council (WCC) and Network Rail had been invited to attend a recent Overview Board meeting, but had declined. The Overview Board was making further investigations into this issue and Members of the Performance Management Board agreed that if the relevant representatives were to attend a future Overview Board meeting, they would welcome an invitation to attend that meeting.

**RESOLVED:**

- (a) that the revisions to the Improvement Plan Exception Report together with the corrective action being taken are noted; and
- (b) that it be noted that for the 85 actions highlighted for March within the plan 67.1% of the Improvement Plan was on target (green), 4.7% was one month behind (amber) and 3.5% was over one month behind (red). 24.7% of actions have been reprogrammed or suspended with approval.

8/10 **SHARED SERVICES HIGHLIGHT REPORT**

The Board considered the Shared Services Highlight Report and was advised by the Director of PPP that the Burcot Room would be used to host Regulatory Services for efficiency purposes rather than from an income earning perspective.

With regard to the Financial Implications section of the report and the delivery of savings, the Director of PPP confirmed that the Selby approach to reporting income and savings targets had been adopted and the Board would receive the appropriate report for Quarter 1 at a future meeting.

The Board also discussed the transfer of staff into the direct employment of both Redditch and Bromsgrove Councils and the change of contract implications which arose from these transfers.

**RESOLVED** that the Shared Services Highlight Report be noted.

9/10 **WORK PROGRAMME**

Members considered the Work Programme and agreed that the following items should be included within the Work Programme:

- An evaluation of the pilot Mosaic scheme
- Budget management - Quarter 1 Outturn Report
- Staff Survey results

**RESOLVED** that the Work Programme be noted, subject to the inclusion of the items mentioned above.

The meeting closed at 7.20 p.m.

Chairman